



Consumer Disclosures for students in receipt of Federal Student Aid (2017/2018)

If you require this information in an alternative format (e.g. large print) please contact international@chi.ac.uk.

The U.S. government requires us to disclose the following consumer information:

Institutional and Financial Assistance Information for Students

- Once a year the University of Chichester contacts all registered U.S. citizen students that the University is a participating Title IV school and we process the Direct Loan Program (Stafford and Plus loans).
- In order to apply for Direct Loans students must complete a Free Application for Federal Student Aid (FAFSA) and follow the application guidelines on our [website](#).

Contact information

General contact details:

University of Chichester, Bishop Otter Campus, College Lane, Chichester, West Sussex PO19 6PE. help@chi.ac.uk or +44 (0) 1243 816222

University of Chichester, Bognor Regis Campus, Upper Bognor Road, West Sussex, PO21 1HR help@chi.ac.uk or +44 (0) 1243 816222

[Location and contact details on our website](#)

Admissions:

Admissions team, University of Chichester, College Lane, Chichester, West Sussex PO19 6PE. admissions@chi.ac.uk or +44 (0) 1243 816222

Our admissions Policy is available [online](#).

Federal Student Aid (Direct Loans) team:

Paivi Leivo and Jane Smith, International Student Advisory Service (ISAS)

Bognor Regis Campus, Upper Bognor Road, Bognor Regis, PO20 1HR, UK, international@chi.ac.uk, + 44 (0) 1243 812146

Our Financial Aid information is available [here](#).

Student Financial Aid Information

- For information about all need based and non-need based federal, local, private and institutional student financial assistance available to students at the University please see our [Fees & Finance](#) webpage.
- Information on Federal Aid and US-based private loans is displayed on our [Financial Aid](#) webpage.

Code of conduct for education loans

In order to prohibit a conflict of interest with the responsibilities of an agent with respect to private education loans, all staff at the University of Chichester with responsibility for Federal and Private education loans from the U.S. are prohibited from:

- revenue-sharing arrangements with any lender
- receiving gifts from a lender, a guarantor, or a loan servicer
- contracting arrangements providing financial benefit from any lender or affiliate of a lender
- directing borrowers to particular lenders or refusing or delaying loan certifications
- offers of funds for private loans
- call centre or financial aid office staffing assistance
- advisory board compensation.

Facilities and Services available to students with disabilities

Information about the facilities and services available to students with disabilities, including intellectual disabilities, is available from the [Disability and Dyslexia Service](#)

Price of attendance

- [Tuition fees](#)
<https://www.chi.ac.uk/study-us/fees-finance/tuition-fees>
- [Accommodation fees](#)
<https://www.chi.ac.uk/study-us-0/accommodation>
- [Cost of attendance for Financial Aid application](#)
<https://www.chi.ac.uk/international/fees-and-finance/federal-student-aid-us-applicants-0>

Occasionally, there may be additional costs for your course; if so, this will be outlined to you by your department. Additionally our [student contract](#) outlines some of the additional costs you may need to be prepared for.

Refund Policy, requirements for withdrawal and Return of Title IV Funds

Refund Policies

- [University's tuition fee policy](#)
<https://www.chi.ac.uk/study-us/fees-finance/tuition-fees>
- [Refund of Title IV Funds Policy](#)
You can find our 'Refund of Title IV' Policy under 'Important Information' on our Financial Aid webpage
<https://www.chi.ac.uk/international/fees-and-finance/federal-student-aid-us-applicants-0>

Please contact international@chi.ac.uk if you have any questions regarding this policy.

Programmes ineligible for Federal Student Aid

We are unable to offer federal loans to students on certain ineligible courses. Ineligible courses include courses which are less than half-time, are not degree-bearing and courses with online or distance learning elements.

You are also not able to study on non-degree programmes e.g. CertHE or take part in study abroad programmes*.

Please note that students are not eligible for Direct loan funds if their study includes periods of study or research in the U.S.A.

If you are a PhD student planning to spend your writing up period in the U.S.A. in order to conduct specific U.S. related research, please speak to the ISAS regarding the regulations and restrictions.

*Student Abroad: Students are only allowed to study abroad at other institutions that are Title IV eligible. Students are not allowed to study abroad in the US.

Academic programme information

Our current degree programmes are listed on our website under [course-search](#). For a full list of our departments and the programmes on offer please see the '[Departments](#)' section on the main website. For information on recognised UK degrees please visit the [UK government](#) website.

Transfer of credit information and articulation agreements

For information on entering the University of Chichester with prior credit please see 'Appendix C' of our [Admissions Policy](#).

For information on our academic partnerships please visit our [Academic Partnership](#) webpage. Our current academic partnerships can be found [here](#).

If you require further information please contact our admissions team at admissions@chi.ac.uk .

Completion/graduation and transfer-out rate

Information on the University of Chichester's completion and transfer-out rates is available from the [Higher Education Statistics Agency](#) (HESA).

Completion/graduation and transfer-out rates for students receiving athletically related student aid

The University of Chichester offers a [Gifted and Talented Athlete Scholarship Programme](#). Due to a very small number of participants in this programme the University will not disclose data about the recipients' ethnicities, gender, transfer-out rate or completion rate.

Copyright infringement policies and sanctions

Unauthorised distribution of copyrighted material, including unauthorised peer-to-peer file sharing, may subject you to civil and criminal liabilities.

Copyright related material for current students and staff can be found on the library services [Moodle pages](#).

The University of Chichester's policies relating to copyright and intellectual property can be found [here](#).

Federal copyright law does not apply in the UK, however UK is covered by its own Copyright law and this can be found on the [UK Government website](#).

School and program accreditation, approval and Licensure

In the UK, the power to award degrees is regulated by law and the Privy Council is responsible for the granting of degree awarding powers and university titles. The University of Chichester gained its degree awarding powers in 1999 and the title 'University of Chichester' was approved by the Privy Council on 12 October 2005. For more information and for the full list of degree awarding institutions please visit the [UK government's website](#).

Notice of Federal Student Aid Penalties for Drug Law Violations

The U.S. Department of Education provides information on the penalties associated with drug-related offenses on their [website](#).

If a student loses their eligibility as a result of a drug-related penalty, the University will inform the student of their loss of eligibility for U.S loans in

writing. The student will be advised of the ways in which they can become eligible again.

University of Chichester's policy and penalties associated with drug-related offences are outlined in the University's [Alcohol and Drugs Policy](#).

Vaccinations

The University of Chichester recommends that students protect themselves against Measles, Mumps, Rubella and Meningitis. We strongly advise you to make sure your vaccinations are up to date before you commence your studies.

For more information on immunisation please see our [health advice webpage](#) as well as our [MMR Policy](#).

If you are required any additional vaccinations as part of your programme of study you will be advised of this separately.

Textbook information

All key texts are available to borrow from one of our libraries.

Your department will post information on recommended reading lists (if applicable) on the Applicant Portal before the start of your course and during your studies your recommended reading lists will be available on Moodle.

Please check our [library services website](#) to explore the availability of books, journals and ebooks.

Privacy of Student Records – Family Education Rights and Privacy

The Federal Family Educational Rights and Privacy Act (FERPA) does not apply in the UK. The UK has similar legislation to protect personal data and this is called the Data Protection Act (DPA). Our Data Protection Policy and the Freedom of Information Policy are available on our [policies webpage](#).

Student Loan Information Published by the US department of Education

The University of Chichester will provide information published by the U.S. Department of Education to students at any time that information

regarding loan availability is requested. For more information please visit our [Financial Aid webpage](#).

Missing Student Policy

Our Missing Student Policy can be found on our policies webpage under students [support policies and guidelines](#) .

National Student Loan data System (NSLDS).

If you take out a federal loan we will submit the details of your loan to NSLDS and this data will be accessible to guaranty agencies, lenders and schools determined to be authorised users of the data system.

Entrance Counselling for Federal Student Loan Borrowers

Before first disbursement, first-time borrowers must complete and submit proof of completion of Entrance Counselling which is available on the [StudentLoans.gov](#) website.

Exit Counselling for Federal Student Loan Borrowers

Before completing your studies the University of Chichester you must complete and submit proof of completion of Exit Counselling which is available on the [StudentLoans.gov](#) website. Any student who fails to complete exit counselling via [StudentLoans.gov](#) will be emailed a copy of the exit counselling guide, produced by the US Department of Education.

Private Student Loans Disclosures and Preferred Lender List

We advise that you investigate US federal loans before applying for a US private student loan, as federal loans are often cheaper and most US students are eligible for them. US private student loans do not enable you to borrow more funds than US federal loans. The same Cost of Attendance calculations apply.

The University will certify loan request from Sallie Mae, which is currently the only US lender willing to lend to students studying at foreign school.

Please note that Sallie Mae is not a 'preferred lender', but the only private lender willing to lend to students at foreign schools. In the event of other companies deciding to choose to take the opportunity to lend to foreign school students we will make sure they will be given equal visibility.

Placement in employment, types of graduate and professional education within the school's graduates enrol and job placement rates

The Destination of Leavers from Higher Education (DLHE) survey is available from the [Higher Education Statistics Agency](#).

For undergraduate courses, you can also view useful statistics from the DLHE survey and National Student Survey via the Key Information Sets available through [Unistats](#).

Retention rate

The University's retention rate is available from the [Higher Education Statistics Agency](#).

Further information

We make every effort to ensure that the information provided here is accurate, however we cannot guarantee that information may not be altered beyond our reasonable control.

If you wish to obtain more information or advice on Financial Aid for U.S. students please contact us at international@chi.ac.uk + 44(0) 1243 812146.