



Loanable equipment from the SIZ

<p>Available from both campuses:</p> <ul style="list-style-type: none"> • Dell Latitude 3330 Laptops – currently available for use in the LRCs only • Dell Netbooks – available for short term loan (48 hours) 	
<p><u>Bishop Otter Campus:</u></p> <p>Standard loan (4 week) items:</p> <ul style="list-style-type: none"> • Zoom H2 Digital Dictaphones • External Hard Drives <p>Intermediate (1 week) loan items:</p> <ul style="list-style-type: none"> • Zoom Q2 HD Podcast Kits • Kensington Laptop security locks <p>Short term (48 hours) loan items:</p> <ul style="list-style-type: none"> • Digital voice recorder with microphone • Macbook VGA connectors • HDMI & VGA Cables • USB iPod/iPad cables • Canon Powershot Digital Cameras • Canon G9 Digital Cameras • Line 6 Legendary Tone Guitar Audio Interfaces • PreSonus Audiobox USB Audio Interfaces • Midi Keyboards • PODcasters USB microphones • USB card readers • External DVD Writers • Firewire Cables • Headphone splitter units • Kensington remotes 	<p><u>Bognor Regis Campus:</u></p> <p>Standard loan (4 week) items:</p> <ul style="list-style-type: none"> • Zoom H2 Digital Dictaphones <p>Intermediate loan (1 week) Items:</p> <ul style="list-style-type: none"> • Kensington Laptop security locks <p>Short loan (48 hours) Items:</p> <ul style="list-style-type: none"> • Panasonic SD90 Video Cameras, with Tripods (N.B. Due to high demand, this is a bookable item only) • Zoom Q2 HD Podcast Kits (N.B. Due to high demand this is a bookable item only) • Canon Powershot Digital Cameras • Canon G9 Digital Cameras • NEC Data Projector • Macbook Charger • Macbook VGA Adaptor • iPod 5/iPad to VGA Adaptor • Kensington remotes

Only current student/staff members of the University of Chichester can borrow the equipment. **Campus cards must be produced each time a loan is requested.**

Loans are made on the basis that the borrower accepts full responsibility for the care and safe keeping of the equipment and returns it in its original, issued condition at the time specified. **You are also responsible for checking the equipment is in full working order upon collection.** Please remember to check the battery levels before leaving the LRC and ensure that ALL batteries are returned.

In line with Library loan procedure, all short term items (48 hours) are subject to a late return fee of 50p per day.

The late return fee for laptops and netbooks is £5 a day up to a maximum of £50. If these items are returned damaged or lost you will be charged the amount that the University is invoiced by Dell computers to return them to their original condition - up to a maximum of £400. Laptops and netbooks cannot be renewed over the phone.

All equipment on the Bishop Otter campus is available for instant loan only (please see the Equipment Loans department for bookings). A local booking system is in place at Bognor Regis campus to compensate for no Equipment Loans service provision at that site.